



HUDSPETH
ENVIRONMENTAL REMEDIATION AND CONSTRUCTION SERVICES

Application for Employment

Personal Information

Date of Application: _____

Name: _____

Address: _____ City/State: _____ ZIP: _____

Contact Information: Mobile Number: _____ Other Telephone Number: _____

Driver License Number: _____ State Issued: _____ Expiration Date: _____

Position(s) applying for: _____

How did you learn about our company, did a Hudspeth employee refer you? _____

General Information

1. If necessary, the best time to call you at home is ----- _____ AM PM

2. May we contact you at work? ----- Yes No

3. If yes to number 2, work number and best time to call ----- _____ AM PM

4. If you are under 18 and it is required, can you furnish a work permit? ----- Yes No

5. If no to question 4, please explain: _____

Continued.....



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6. Have you submitted an application here before? ----- Yes No

7. If yes to question 6, give date(s): _____

8. Have you ever been employed here before? ----- Yes No

9. Date available for work: _____ What is your desired salary range? \$ _____

10. Type of employment desired? Full Time Part Time Temporary Seasonal

11. Will you travel if the job requires it? ----- Yes No

12. Are you able to meet the attendance requirements of the position? ----- Yes No

13. If no to question 12, please explain: _____

14. Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? ----- Yes No

15. If yes to question 14, please provide date(s) and details:

(Answers to questions 1-15 do not constitute an automatic bar of employment).

Employment History

Provide the following information of your past and current employers, assignments or volunteer activities, starting with the most recent (use additional sheets if necessary). Explain any gaps in employment in comments on the following page.

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Most Recent Employer

1. Employer: _____ Telephone Number: _____

Address: _____

Starting Job Title/Ending Job Title: _____

Immediate Supervisor and Title: _____

Reason for Leaving: _____

Dates Employed: (From) _____ (To) _____ Hourly Rate/Salary: (Beginning) \$ _____

(Ending) \$ _____

Summarize the type of work performed and job responsibilities:

2. Employer: _____ Telephone Number: _____

Address: _____

Starting Job Title/Ending Job Title: _____

Immediate Supervisor and Title: _____

Reason for Leaving: _____

Dates Employed: (From) _____ (To) _____ Hourly Rate/Salary: (Beginning) \$ _____

(Ending) \$ _____

Summarize the type of work performed and job responsibilities:

Continued.....



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Education

	Name and Location	Graduate? – Degree?	Major/Subjects of Study
High School			
College or University			
Specialized Training, Trade School, etc.....			
Other Education			

References

List names and telephone numbers of three business/work references that are not related to you and are not previous supervisors. If not applicable, list three school or personal references that are not related to you.

Name: _____ Telephone Number: _____

Name: _____ Telephone Number: _____

Name: _____ Telephone Number: _____

Additional Information

Summarize any special training, skills, licenses, and/or certificates that may qualify you as being able to perform job-related functions in the position for which you are applying:

What machines or equipment have you operated which relate to the position for which you have applied?

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Application Statement

Please read over the following statements and sign on the line below stating that you understand and agree to the information written. By signing this statement, it in no way constitutes employment, a guarantee of employment, nor a contract of employment with Hudspeth and Associates, Inc.

Application Statement

I certify that all information I have provided in order to apply for and secure work with the employer is true, complete and correct.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) cancel further consideration for this application, or (ii) immediately discharge me from the employer's service, when it is discovered.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities, education, financial, and medical institutions and to otherwise verify the accuracy of all information provided by me in this application, resume, or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that the employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. **This application does not constitute an agreement or contract for employment for any specified period or definite duration.**

I understand that Hudspeth and Associates, Inc. strictly prohibit the illicit use, possession, dispensation, distribution, or manufacture of controlled or recreational substances in the workplace. Any violation of this policy shall result in adverse employment action up to and including termination. **Screening tests for illegal drug use may be required before hiring and during your employment.**

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

I certify that I have read, fully understand, and accept all terms of the foregoing Application Statement.

Signature of Applicant: _____ Date: _____